

BOARD DECISION SHEET

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Board or seek further instructions from the Board.

INTEGRATION JOINT BOARD - TUESDAY, 3 SEPTEMBER 2019

	Item Title	Board Decision	Required to take action	Officer to Action
1	<p><u>Members are requested to intimate any declarations of interest</u></p>	<p>(i) John Tomlinson declared an interest in Item 17 (Procurement and Contracts Update) by virtue of being a provider of consultancy and coaching support and considered that the nature of his interest required him to withdraw from the meeting during consideration of the item</p> <p>(ii) Councillor Al-Samarai declared an interest in Item 12 (Alcohol Drug Partnership Update) by virtue of being a member of the Alcohol and Drug Partnership, however she did not consider that the nature of her interest required her to withdraw from the meeting during consideration of the item;</p> <p>(iii) Luan Grugeon declared an interest in Item 12 (Alcohol Drug Partnership Update) by virtue of being a trustee of AiR, and considered that the nature of her interest required her to withdraw from the meeting during consideration of the item;</p> <p>(iv) Councillor Dunbar declared an interest in Item 12 (Alcohol Drug Partnership Update) by virtue of being a member of the Alcohol and Drug Partnership, however she did not consider that the nature of her interest</p>	Clerk, ACC	Derek Jamieson

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		<p>required her to withdraw from the meeting during consideration of the item;</p> <p>(v) Kenneth Simpson declared an interest in Item 17 (Procurement and Contracts Update) by virtue that ACVO provide one of the services however he did not consider that the nature of his interest required him to withdraw from the meeting during consideration of the item; and</p> <p>(vi) Kenneth Simpson declared an interest in Item 9 (Transformation Report) by virtue that ACVO provide one of the services however he did not consider that the nature of his interest required him to withdraw from the meeting during consideration of the item</p> <p><u>The Board resolved :-</u> to note the declarations of interest intimated</p>		
2	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	<p>The Chair proposed that Item 17 (Procurement and Contracts Update) be considered with the press and public excluded.</p> <p><u>The Board resolved :-</u> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of the aforementioned item of business so as to avoid disclosure of exempt information of the classes described in paragraphs 6 and 9 of Part 1 of Schedule 7(A) of the Act.</p>	Clerk, ACC	Derek Jamieson
3	<u>Minute of Previous Board Meeting - 1st July 2019</u>	<u>The Board resolved :-</u> to approve the minutes as a correct record.	Clerk, ACC	Derek Jamieson

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4	<u>Draft Minute of Audit and Performance Systems Committee - 20th August 2019</u>			
5	<u>Draft Minute of Clinical and Care Governance Committee - 13th August 2019</u>			
6	<u>Business Planner</u>	The Board resolved:- to note the content of the Business Planner.	Clerk, ACC	Derek Jamieson
7	<u>Chief Officer Update</u>	The Board resolved:- (i) to note the progress and approve the increased pace and scale of change as set out in appendix 1. (ii) to instruct the Chief Officer to liaise with ACC and NHS Grampian regarding resourcing for the Programme of Transformation.	Chief Officer, ACHSCP	Sandra Ross
8	<u>Strategic Commissioning</u>	The Board resolved:- (i) to approve the joint commissioning approach described in Appendix 1, noting that the approach had been approved by Aberdeen City Council's Strategic Commissioning Committee, (ii) to note the progress in the development and implementation of the strategic approach as described in Appendix 2 to date and approve the establishment of a Strategic Commissioning Board and framework for decision making, (iii) to Instruct the Chief Officer to create a market position statement and to provide a progress report on the document to the Board in December 2019, (iv) to approve the application of the strategic commissioning approach for	Chief Officer, ACHSCP	Sandra Ross

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		<p>discharging the IJB's responsibilities for the planning of acute-based services,</p> <p>(v) to note the key milestones to be achieved within strategic commissioning over the next year, and approximate timescales, described in Appendix 2, including the delivery of a report against a three-year strategic commissioning plan to the IJB in November 2019,</p> <p>(vi) to Instruct the Chief Officer to deliver a progress report to the IJB against these key milestones in March 2020;</p> <p>(vii) to instruct the Chief Officer to ensure that Community Benefit information is incorporated with the Locality Report to be presented to the Board in November 2019; and</p> <p>(viii) to instruct the Chief Officer to engage with NHS Grampian to agree how best to develop consistent and shared approaches to commissioning, building on the Partnership approaches to locality, engagement, inclusion and reporting.</p>		
9	<u>Transformation Report</u>	<p><u>The Board resolved:-</u></p> <p>(i) to approve the expenditure, as set out in Appendix A, relating to the Interim Very Sheltered Housing project.</p> <p>(ii) to make the Direction relating to the Interim Very Sheltered Housing project as per Appendix B and to instruct the Chief Officer to issue the Direction to Aberdeen City Council.</p> <p>(iii) to approve the preferred option as set out in the Business Case in Appendix C in relation to Health Visitor Digitisation and note that discussions will continue with NHS Grampian to identify the funding for this option, with the aim of it becoming operational by November 2019; and</p>	<p>Chief Officer, ACHSCP</p> <p>Lead Transformation Manager, ACHSCP</p>	<p>Sandra Ross</p> <p>Gail Woodcock</p>

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		(iv) to note that the Health Visiting Digitisation Business Case has also been reported to the Asset Management Group of NHS Grampian.		
10	<u>Primary Care Improvement Plan</u>	<p><u>The Board resolved:-</u></p> <p>(i) to approve the revised Primary Care Improvement Plan as attached at Appendix A.</p> <p>(ii) to note the identified risk around workforce and the mitigating actions that are being developed, and</p> <p>(iii) to instruct the Chief Officer to invite the Director of Workforce from NHS Grampian to provide an overview of the workforce planning they are undertaking and how this may impact on the delivery of the PCIP in Aberdeen.</p>	<p>Chief Officer, ACHSCP</p> <p>Transformation Manager, ACHSCP</p>	<p>Sandra Ross</p> <p>Jenny McCann</p>
11	<u>Action 15</u>	<p><u>The Board resolved:-</u></p> <p>(i) to approve the expenditure, as set out in Appendix A, relating to the Primary Care Psychological Wellbeing project.</p> <p>(ii) to make the Direction relating to the Primary Care Psychological Wellbeing project as per Appendix B;</p> <p>(iii) to instruct the Chief Officer to issue to the Direction to NHS Grampian relating to the Primary Care Psychological Wellbeing project as per Appendix B.</p> <p>(iv) to approve the expenditure, as set out in the Business Case at Appendix C relating to the Mental Wellbeing Out of Hours project.</p> <p>(v) to make the Direction relating to the Mental Wellbeing Out of Hours project as per Appendix D; and</p> <p>(vi) to instruct the Chief Officer to issue the direction relating to the Mental Wellbeing Out of Hours project as per Appendix D to</p>	<p>Chief Officer, ACHSCP</p> <p>Head of Mental Health, NHS Grampian</p>	<p>Sandra Ross</p> <p>Karen Gunn</p>

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		Aberdeen City Council and NHS Grampian.		
12	<u>Alcohol Drug Partnership Update</u>	The Board resolved to:- (i) to approve the expenditure as set out in paragraph 4.3; and (ii) to make the Directions as set out in Appendix 2 relating to the five workstreams set out in Appendix 1; and (iii) to instruct the Chief Officer to issue the Directions to the Aberdeen City Council and NHS Grampian.	Chief Officer, ACHSCP ADP Lead	Sandra Ross Simon Rayner
13	<u>Meeting Dates 2020 2021</u>	<u>The Board resolved:-</u> to instruct the Chief Officer to reconsider the proposed dates and submit an updated report to the November meeting.	Chief Officer, ACHSCP Clerk, ACC	Sandra Ross Derek Jamieson
14	<u>Standards Officer Report</u>	<u>The Board resolved:-</u> To nominate the Interim Democracy Manager as a replacement Standards Officer to the Standards Commission, as detailed in the report.	Business Manager, ACHSCP	Martin Allan
15	<u>Winter Plan</u>	<u>The Board resolved:-</u> (i) to review and approve the 2019/20 Winter Plan for the Aberdeen City Health and Social Care Partnership (ACHSCP) (Appendix One) and instruct the Chief Officer to send the Plan to NHS Grampian for inclusion in the Grampian wide Winter Plan; (ii) to endorse the review arrangements for the ACHSCP Winter Plan for over the 2019/20 winter period (as set out in section 3); and (iii) to authorise the Chief Officer to commit any money received from the Scottish Government for the winter plan 2019/20, should such monies be received.	Chief Officer, ACHSCP Service Manager, ACHSCP	Sandra Ross Kenny O'Brien

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16	<u>Annual Report</u>	<p>The Board resolved:-</p> <p>(i) to approve the Annual Report 2018-19;</p> <p>(ii) to agree that the Annual Report 2018-19 should be published on the partnership's website;</p> <p>(iii) to instruct the Chief Officer to present the approved annual report to both Aberdeen City Council and NHS Grampian;</p> <p>(iv) to instruct the Chief Officer to investigate the three areas for improvement i.e. the falls rate per 1,000 population aged 65+, the percentage of adults with intensive care needs receiving care at home, and the number of A&E attendances, and provide the Clinical and Care Governance Committee with an Action Plan for improvement of these indicators.</p>	<p>Chief Officer, ACHSCP</p> <p>Lead Strategy and Performance Manager, ACHSCP</p>	<p>Sandra Ross</p> <p>Alison MacLeod</p>
17	<u>Procurement and Contracts Update</u>	<p>The Board resolved : -</p> <p>(i) Approves the expenditure for social care services as set out in the supplementary work plan at Appendix A;</p> <p>(ii) to approve the continuation of services as set out in the procurement business cases HSCP016 to HSPC021, at Appendix B;</p> <p>(iii) to approve the delivery of services as detailed in procurement business case HSCP022, at Appendix B; and</p> <p>(iv) to make the Direction, as attached at Appendix C, and to instruct the Chief Officer to issue the Direction to Aberdeen City Council</p>	<p>Chief Officer, ACHSCP</p> <p>Strategic Procurement Manager, ACC</p>	<p>Sandra Ross</p> <p>Jean Stewart-Coxon</p>

Should you require any further information about this agenda, please contact Derek Jamieson, tel 01224 523057 or email derjamieson@aberdeencity.gov.uk